**The mission of the Tunkhannock Public Library’s volunteer program is to provide assistance to the staff in with assigned tasks to enhance the service of the library.**

Prospective volunteers will receive consideration without discrimination. Submitting an application does not guarantee placement as a library volunteer. Incomplete applications will not be considered for review.

**Name**  **Phone**

**Street Address**

**City**  **State** **Zip Code**

Why are you interested in volunteering? 🞏 School credit 🞏 Personal desire to volunteer

🞏 Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

🞏 Mandated community service - #hours required?\_\_\_\_\_\_\_\_\_\_\_ by(date)\_\_\_\_\_\_\_\_\_\_\_

Are you able to stand for long periods of time? 🞏 Yes 🞏 No

How much are you capable of lifting? 🞏 10 lbs. 🞏 20 lbs. 🞏 40 lbs.

Do you prefer to work: 🞏 in a group 🞏 by yourself

What skills and interests are you willing to share through volunteer service? (Check all that apply)

🞏 alphabetizing/shelving materials 🞏 building and grounds maintenance 🞏 clerical work

🞏 recycling 🞏 assisting with Book Sales 🞏 reading and story telling

🞏 assisting with mailing (stuffing & sealing envelops, labeling)

🞏 other (specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What special interests and/or skills do you have that may help us to match you with the best

volunteer assignment?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Highest level of education completed? 🞏 Current high school student 🞏 High school or equivalent

🞏 AA 🞏 BA/BS 🞏 MA or above

**Work Experience**

|  |  |  |  |
| --- | --- | --- | --- |
| **Company/Organization** | **Duties** | **Length of employment** | **Phone number** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Volunteer Experience**

|  |  |  |  |
| --- | --- | --- | --- |
| **Company/Organization** | **Duties** | **Length of Service** | **Phone number** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**For each day, indicate times you are available:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Day** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
| **From** |  |  |  |  |  |  |
| **To** |  |  |  |  |  |  |

**References:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name/Organization** | **Relationship to you** | **Length of relationship** | **Phone number** |
|  |  |  |  |
|  |  |  |  |

Have you ever been convicted, pleaded guilty to a misdemeanor or felony?

🞏Yes 🞏 No

(The applicant does not have to disclose information regarding a misdemeanor arrest, detention or disposition where a conviction did not result.)

If yes, describe the crime\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date and Location \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have up-to-date Pennsylvania Criminal Clearances? 🞏Yes 🞏 No

Do you have up-to-date Child Abuse Clearances? 🞏Yes 🞏 No

Your signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent signature (if applicant is under 18 years old) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_